

**United Way Yukon — Community Investment Fund**

**2021-2022 Budget Template**

**Budget Instructions**

A budget in an electronic file must accompany an application for 2021-2022 funding. You may use the Word tables in this document, or you may use your preferred software such as Excel as long as the information is essentially the same. Once complete, please change the filename to include a unique identifier for the project such as a key word from the title or the acronym for your organization. Then email to [ed@unitedwayyukon.ca](mailto:ed@unitedwayyukon.ca).

Please add rows as needed to your budget.

Provide **Sources of** **Project Funding** and **Total** **Project Expenses** information.  Please use the tables below.

**Sources of Project Funding 2021-2022**

|  |  |  |
| --- | --- | --- |
| **Anticipated Project Revenues** | | |
| **Source** | **In-kind** | **Financial** |
| United Way Yukon: |  |  |
| Sponsoring Organization: |  |  |
| Other NGOs: |  |  |
| Government(s): |  |  |
| Private sector: |  |  |
| Other (e.g. client/user fees): |  |  |
| **Total Anticipated Project Revenue:** |  |  |

**Total Project Expenses 2021-2022**

|  |  |  |  |
| --- | --- | --- | --- |
| **Expense Type** | **Expense Description** | **UWY Expenses** | **Total Expenses** |
| Wages and benefits | *(hours x wage per position)* |  |  |
| Advertising/promotion |  |  |  |
| Equipment and supplies |  |  |  |
| Childcare |  |  |  |
| Transportation |  |  |  |
| Venue costs |  |  |  |
| Other: Hotel/Accommodations |  |  |  |
| Other:  Per Diems |  |  |  |
| Other:  Administrative costs |  |  |  |
| Other: |  |  |  |
|  | **Total Expenses:** |  |  |