

**United Way of Yukon
2019-2020 Application for Project Funding**

Name of organization:	Charitable registration #/RR number:
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Mailing address (including postal code):	Street address (if different from mailing address):
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Contact people (phone numbers and email addresses):

1.	2.
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Name of project:

Start date of project:	End date of project:
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Funding requested from United Way: \$

Project Details

1. Please clearly describe your project in 100 to 200 words. Include in your description:*

- Goal(s) and objective(s) of your project (outcomes)
- Your plan to achieve these outcomes
- Who and how many people will benefit from your project

*This description may be used in United Way communication and fundraising campaign materials. *If you require more than 200 words to describe your project, please include the additional information in an appendix.*

2. Please describe how this project **fills a gap** in existing services or **meets a need** (or needs) in your community.
3. **Work Plan with Timeline:** Please describe your plan for the implementation and delivery of this project.

If this is a new project, describe the steps in getting this project off the ground.

If this is a continuing project, describe any changes/improvements from previous years.

4. List the United Way focus areas that your project addresses. Check the box(s) that applies to your program and tell us how the focus area(s) applies to your program. More information about focus areas can be found at: www.unitedwayyukon.ca/apply-for-funding

- ☐ From Poverty to Possibility
- ☐ All That Kids Can Be
- ☐ Healthy People, Strong Communities

5. **Evaluation:** How do you plan to evaluate/assess your project and its outcomes?

For example:

-Create a participant evaluation form to administer during and near the end of your project.

-Interview your participants and their families during and at the end of your project.

We would be pleased to help you develop a participant evaluation form.

6. Describe any volunteer resources you will be using.
7. If you do not receive your requested funding from United Way (either the full or partial amount), how would your ability to deliver this project be impacted?
8. **Budget:** complete **Sources of Project Funding** and **Total Project Expenses** forms.

Budget
Sources of Project Funding 2019-2020

Anticipated Project Revenues		
Source	In-kind	Financial
United Way:		
Sponsoring Organization:		
Other NGOs:		
Government(s):		
Private sector:		
Other (e.g. client/user fees):		
Total Anticipated Project Revenue:		

Budget
Total Project Expenses 2019-2020

Expense Type	Expense Description	United Way Expenses	Total Expenses
Wages and benefits	(hours x wage per position)		
Advertising/promotion			
Equipment and supplies			
Childcare			
Transportation			
Venue costs			
Other			
	Total Expenses:		